



# Adrian Public Schools

PO Box 40, Adrian, MN 56110-0040

District Office  
410 Indiana Avenue  
Phone: 507 483-2266  
FAX: 507 483-2342

Elementary School  
515 Oklahoma Ave  
Phone: 507 483-2225  
FAX: 507 483-2461

Middle/High School  
415 Kentucky Ave  
Phone 507 483-2232  
FAX: 507 483-2375

Roger Graff, Superintendent  
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## — BUS DRIVER OR DRIVER APPLICANT —

### AUTHORIZATION TO RELEASE INFORMATION

Section I. To be completed by the school district, signed by the bus driver, or driver applicant, and transmitted to the previous employer:

Employee Printed or Typed Name: \_\_\_\_\_

Employee SS or ID Number: \_\_\_\_\_

I hereby authorize release of information from my Department of Transportation regulated drug and alcohol testing records by my previous employer, listed in Section I-B, to the employer listed in Section I-A. This release is in accordance with DOT Regulation 49 CFR Part 40, Section 40.25. I understand that information to be released in Section II-A by my previous employer, is limited to the following DOT-regulated testing items:

1. Alcohol tests with a result of 0.04 or higher;
2. Verified positive drug tests;
3. Refusals to be tested;
4. Other violations of DOT agency drug and alcohol testing regulations;
5. Information obtained from previous employers of a drug and alcohol rule violation;
6. Documentation, if any, of completion of the return-to-duty process following a rule violation.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I-A.

School District Name: **Independent School District No 511**  
Address: **410 Indiana Ave, PO Box 40, Adrian, MN 56110**  
Phone #: **(507) 483-2266** Fax #: **(507) 483-2342**  
Designated Employer Representative: \_\_\_\_\_

I-B.

Previous Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
Designated Employer Representative (if known): \_\_\_\_\_

Section II. To be completed by the previous employer and transmitted by mail or fax to the new employer: \_\_\_\_\_

II-A. In the two years prior to the date of the employee's signature (in Section I), for DOT-regulated testing:

1. Did the employee have alcohol tests with a result of 0.04 or higher? YES  NO
2. Did the employee have verified positive drug tests YES  NO
3. Did the employee refuse to be tested? YES  NO
4. Did the employee have other violations of DOT agency drug and alcohol testing regulations?  
YES  NO
5. Did a previous employer report a drug and alcohol rule violation to you? YES  NO
6. If you answered "yes" to any of the above items, did the employee complete the return-to-duty process?  
N/A  YES  NO

NOTE: If you answered "yes" to item 5, you must provide the previous employer's report. If you answered "yes" to item 6, you must also transmit the appropriate return-to-duty documentation (e.g., SAP report(s), follow-up testing record).

II-B.

Name of person providing information in Section II-A: \_\_\_\_\_

Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

Date: \_\_\_\_\_