

The Public meeting for the “World’s Best Work Force” was held at 5:30 PM on Monday, November 20, 2017 in the Adrian High School Media Center. Principals Cate Koehne and Russ Lofthus presented information by reviewing the Districts goals, test and progress results and goal status for school year 2016-2017.

November 20, 2017

Board Chair Ed Lenz called the regular meeting of the Adrian Board of Education to order at 6:00 P.M. on November 20, 2017. Members present David Bullerman, Lisa Kruger, Bob Kunkel, Ed Lenz, Les Madison, Keith Sieve and Chris Wolf. Also present Superintendent Graff, Principals Cate Koehne and Russ Lofthus, Athletic Director Jay Wange, Head Custodian, Tim Bertrand and staff members Dustin Boyum and Megan Herrig. Guests Soom Chandaswang and Nancy Landeros

No members were absent.

Motion by Bob Kunkel, to approve the agenda by removing the Auditors Report and realigning the order of business, seconded by Chris Wolf all voted in favor, motion carried.

Soom Chandaswang and Nancy Landeros presented the Nobles County Integration Collaborative report.

Tim Bertrand provided his building and grounds report.

- Gave an update on installing lighting along the west side of the High School building with an approximate cost of \$2,500. Motion by Chris Wolf, seconded by Les Madison to proceed with installation, all voted in favor, motion carried.
- Gave an update of the Fire Marshall’s visit.
- Informed the board that we will be switching to LED lights, he has found some rebates for some past purchases.

Cate Koehne and Russ Lofthus gave a recap of the “World’s Best Work Force”. Motion by Chris Wolf, seconded by Bob Kunkel to accept the World Best Work Force, all voted in favor, motion carried.

Motion by Les Madison, seconded by Lisa Kruger to approve the minutes from the October 16, 2017 meeting with corrections, all voted in favor, motion carried.

Motion by Bob Kunkel to approve the claims and accounts for the month of October 2017, seconded by Keith Sieve, all voted in favor, motion carried.

Superintendent Graff presented the following October 31, 2017 reports: Activity Fund \$58,551.39 General Fund \$2,653,566.30, Food Service \$32,874.58, Community Ed \$73,772.95, Debt Service \$430,645.64, Endowment \$12,705.98, Cash Balance \$3,203,565.45. Motion by Chris Wolf, seconded by Les Madison to approve the account balances for the month of October, all voted in favor, motion carried.

Mr. Lofthus presented his Elementary Principal’s report.

- Gave an update on the events and happenings at the Elementary
- Requested a medical leave of absence for a staff member, motion by Bob Kunkel, seconded by David Bullerman to accept request, all voted in favor, motion carried.
- Requested to hire one or two individuals as bus monitors through the end of the school year. Motion by Chris Wolf, seconded by Lisa Kruger to approve request, all voted in favor, motion carried.

Mr. Wange presented his Athletic Director's Report.

- Gave an update on the winter sports participants.
- Presented a request to have Sean Kallevig as a volunteer coach for Wrestling. Motion by Keith Sieve, seconded by Les Madison to approve request, all voted in favor, motion carried.

Cate Koehne presented her Principal's Report.

- Presented information on events and happenings at the Middle/High School
- Presented information regarding a website Donorschoose.org for the purpose of finding funds and percussion equipment for the Band Department. Following discussion motion by Lisa Kruger, seconded by Bob Kunkel to approve use of this funding site, all voted in favor, motion carried.
- Presented donations from various business for the Limo rental for the Veterans Day Program, motion by Chris Wolf, seconded by Les Madison to accept donation, all voted in favor, motion carried.
- Presented information regarding technology updates and the computer labs and the one to one chromebook initiative.
- Cate Koehne left at 7:00 PM

Mr. Graff presented his Superintendent's report:

- Presented a Resolution of Governing Body with Lease Finance Group to finance the purchase of a skid steer and lawn mower. Motion by Keith Sieve, seconded by Les Madison to approve resolution, all voted in favor, motion carried.
- Presented the third reading of Policy 903 – Visitors to School Buildings and Sites. With no corrections or amendments Chris Wolf motioned to approve the policy, seconded by Les Madison, all voted in favor, motion carried.
- Presented the first reading of Policy 406- Public and Private Personal Data, explaining the updates and the changes made were underlined.
- Presented the first reading of Policy 515 – Protection and Privacy of Pupil Records, explaining the updates and the changes made to the policy
- Presented and explained the Memorandum of Agreement with Minnesota West. Motion by Bob Kunkel, seconded by Chris Wolf to approve Memorandum of Agreement, all voted in favor, motion carried.
- Presented a lane change request for I. Kruse from Lane 3 to Lane 5. Motion by David Bullerman, seconded by Keith Sieve to accept lane change request, all voted in favor, motion carried.

Mr. Graff handed out the SW WC Board of Directors Election Ballots

Motion by Chris Wolf, seconded by Bob Kunkel to adjourn the November meeting of the Adrian Board of Education at 7:09 P.M., all voted in favor, motion carried.

Ed Lenz, Board Chair

Robert J. Kunkel, Jr, Clerk/Treasurer