

Policy 213 SCHOOL BOARD COMMITTEES

Adopted: 9/20/2004

Revised: _____

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board to designate school board committees when it is determined that a committee process facilitates the mission of the school board.
- B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- C. A school board committee will be formed by school board resolution.
- D. A committee is advisory in nature and has only such authority as specified by the school board.
- E. The school board will receive reports or recommendations from a committee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.

III. APPOINTMENT OF COMMITTEES

- A. The school board hereby appoints the following standing committees:
 - 1. Minnesota High School League
 - 2. Continuing Education
 - 3. Graduation Standards
 - 4. Meet and Confer
 - 5. Negotiations Committee(s) for various employee groups
 - a. Administration

- b. Education Minnesota
- c. Local Union 578
- d. Bus Transportation
- 6. Building and Grounds
- 7. Staff Development
- 8. Community Education
- 9. MSBA Legislative Liaison
- 10. Administrative Evaluations
- 11. Nobles County Integration
- 12. Day Treatment

B. The school board chair shall appoint the members of each standing committee.

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

- A. All meetings of committees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A committee shall act only within the guidelines and mission established for that committee by the school board.
- C. Actions of a committee shall be by majority vote and be consistent with the governing rules of the school board.
- D. The committee shall designate a secretary who will record the minutes of actions of the school board committee.
- E. The power of a committee of the school board is advisory only and is limited to making recommendations to the school board.
- F. A committee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.