

## **Policy 203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING**

Adopted: 9/20/2004

Revised: \_\_\_\_\_

### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

### **III. ORDER**

- A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:
  - 1. Call to order.
  - 2. Approval of prior meeting minutes.
  - 3. Presentation of bills for payment.
  - 4. Reports.
  - 5. Other old or unfinished business
  - 6. New business.
  - 7. Written communications.
  - 8. Principal's and/or Administrative Assistant's Report
  - 9. Superintendent's announcements.
  - 10. Adjournment.
- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business by declaration of the chair.